

July Courses and Opportunities

Futures for Business are excited to share our latest upcoming courses with you. To make a referral or to find out more, please email <u>referral@futuresforbusiness.com</u>

Eligibility criteria apply to all courses.

Remote Courses

ICDL (Formerly ECDL) Level 2 – FINAL COURSE

Taught via live Microsoft Teams sessions, covering Microsoft Word, Excel and PowerPoint. Rolling timetable with 12 sessions and 4 exams to complete.

Must have Microsoft Office and a laptop or computer with a camera and microphone.

Functional Skills Maths Level 1 & 2

Taught via live Microsoft Teams sessions, covering essential elements up to Level 1/2 standard. Rolling timetable with 12 sessions and exams to complete. Must have a laptop, computer or tablet with a camera and

microphone.

Functional Skills English Level 1 & 2

Taught via live Microsoft Teams sessions, covering essential elements up to Level 1/2 standard. Rolling timetable with 12 sessions and exams to complete. Must have a laptop or computer with a camera and microphone.

Course Start Date

Thursday 28th July 2022 Variety of morning and afternoon sessions from 28th July to 13th September.

Course Start Date

Thursday 4th August 2022 Variety of morning and afternoon sessions from 4th August to 14th September.

Course Start Date

Wednesday 27th July 2022 Wednesday and Thursday 1000-1300 until 1st September.

Please note that if a referral is referred after the above start dates for this month, they will be given the next available start date.

Upcoming F2F Short Courses and Employment Opportunities

Office of the Public Guardian – Case Managers

Futures, The Hub, 40 Friar Lane, NG1 6DQ.

23 days of tailored training to prepare candidates for a guaranteed interview for a role with OPG and gain a Level 1 certificate in Customer Service, Business Admin and Employability

Tesco Customer Service

DERBY – LOCATION TBC

13 days of tailored training to prepare candidates for a guaranteed interview for a role with Tesco and gain a Level 1 certificate in Customer Service and Employability

NHS Healthcare Assistants

Futures, The Hub, 40 Friar Lane, NG1 6DQ.

18 days of tailored training to prepare candidates for a guaranteed interview for an HCA role with the NHS and gain a Level 1 certificate in both Health and Social Care and Employability. **Courses rolling monthly.**

Face-to-Face English Level 1 and Level 2

CHESTERFIELD – LOCATION TBC

12 days of learning to gain a Level 1 or Level 2 Functional Skills English qualification. 2 days a week for 6 weeks.

Community Learning

Community Learning Programme

Futures, Westgate, Mansfield, NG18 1RR.

Through two short five hour sessions each week learners will be able to build their understanding of coping with change, confidence building, communication and presentation skills and more! See the attached flyer for more info. Info Day Tuesday 26th July 2022 10.00 AM START Course Start Date Monday 1st August 2022

Info Day Wednesday 3rd August 2022 10.00 AM START Course Start Date Monday 8th August 2022

Info Day Monday 22nd August 2022 10.00 AM START Course Start Date Tuesday 30th August 2022

Info Day Thursday 21st July 2022 10.00 AM START Course Start Date Monday 25th July 2022

Session Dates Tuesday 12th July 2022 Thursday 14th July 2022

Adult Course Eligibility Criteria:

· Aged 19 years old or over (must have turned 19 by 31st August 2021)

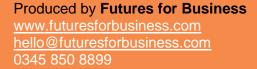
 \cdot Have lived in the UK or a European Economic Area (EEA) Member state for the last three years or more or be an Individual or Asylum Seeker with certain types of immigration status*

 Are actively seeking employment and claiming an unemployment benefit of either: Universal Credit, Job Seekers Allowance or Employment Support Allowance (WRAG) **

• OR must be earning under £18,525 annual gross salary and be able to commit to the course. Please be aware that for Maths and English you can earn any amount if you can commit to the course.

*Please contact us for further details for further information on immigration status ** Other state benefits may be accepted, please contact us for further information





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