

# Employability

Learn new work skills  
*for the future*

**FREE  
COURSES**

BSL interpreters  
and captions  
available

**Come and learn on how to get a job**

# Learn new work skills

Helping you to understand and learn new tips on finding jobs, improving your CV and computer skills and what to do when you have interviews.

Also, we will be including Food Hygiene level 2 - with a recognised qualification! There will be IT training skills such as Word, Excel and PowerPoint which will help to improve your office skills.

The training courses will take place at the Deaf-initely Women Training Room in Belper. Belper is accessible by trains and buses from Derby, Nottingham and Chesterfield.

We will have BSL interpreters and captions available on the day.

Please get in touch for more details,  
[info@deafinitelywomen.org.uk](mailto:info@deafinitelywomen.org.uk)

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## Qualification

### **How to get a job in the catering sector?**

Get a qualification in Food Hygiene: Catering. This day's course will equip you on how to ensure the food you store and cook are safe.

Saturday  
11th June  
10am-4pm

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### **Developing your IT skills: How to use MS Word?**

This day's course will help you how to use MS Word.

Tuesday  
17th May  
10.30am-4pm

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### **Developing your IT skills: How to use MS Powerpoint?**

This day's course will help you to develop a fantastic presentation!

Tuesday  
7th June  
10.30am-4pm

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### **Developing your IT skills: How to use MS Excel?**

This day's course will help you how to use MS spreadsheets.

Tuesday  
28th June  
10.30am-4pm

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### **How to get a job? Creating your CVs and completing job applications**

This is a useful course to teach you how to write good job applications.

Thursday  
15th September  
10.30am-4pm

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### **How to get a job? Improving your interviewing skills**

This practical course, involving role play, will teach you the tips on how to give a good interview and get the job!

Thursday  
6th October  
10.30am-4pm

# BOOK YOUR PLACE

# eventbrite

Limited space

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**Food Hygiene**  
Qualification

Get a qualification in Food Hygiene  
This day's course will equip you on how to ensure the food you store and cook are safe.

**Saturday 11th June 10am-4pm**  
BSL interpreters and captions are available on the day.

Deaf-inately Women's Training Centre,  
The Strutts Community Centre, Belper DE56 1UU

**FREE** deaf, deafblind & hard of hearing women

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**MS Word**

Develop your IT skills  
This full day's course will help you how to use basic MS Word.

**Tuesday 17th May 10.30-4pm**  
BSL interpreters and captions are available on the day.

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**MS PowerPoint**

Develop your IT skills  
This full day's course will help you how to use basic presentation.

**Tuesday 7th June 10.30-4pm**  
BSL interpreters and captions are available on the day.

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**MS Excel**

Develop your IT skills  
This full day's course will help you how to use basic spreadsheet.

**Tuesday 28th June 10.30-4pm**  
BSL interpreters and captions are available on the day.

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**CVs & Job Applications**

How to get a job?  
This is a useful course to teach you how to write good job applications.

**Thursday 15th September 10.30-4pm**  
BSL interpreters and captions are available on the day.

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**Interview Skills**

How to get a job?  
This practical course, involving role play, will teach you the tips on how to give good interview skills.

**Thursday 6th October 10.30-4pm**  
BSL interpreters and captions are available on the day.

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 **COMMUNITY FUND**   
Registered Charity No: 1185431

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