# 

**30 hours per week**

**Salary: £24,000-£27,336 per annum** (pro rata) Starting salary dependent on experience. Increase on successful completion of probation period (plus pension contribution.)

Would you like to work for a local Charity and make a real difference to people's lives everyday? Then come and join our money advice team. We are embedded in Communities across Ashfield, Broxtowe and Newark & Sherwood. This is a rare opportunity to become a debt adviser within our recently merged organisation. You will be based at our Ashfield Office with travel across our districts.

We are looking for a debt adviser or trainee debt adviser to join our dedicated specialist team, providing comprehensive, confidential and flexible debt advice to the people of Central Nottinghamshire.

You will be a highly motivated and enthusiastic individual, with the ability to listen, advise and work with people empathetically, demonstrating a commitment and passion for helping them overcome their financial issues.

You will be results-driven, have strong numerical and financial skills, significant experience of using a computer based recording and monitoring system, the ability to manage your own workload and to work to targets in a pressurised environment.

Ideally you will have recent and substantial experience of providing debt advice in an organisation where commitment to quality standards is paramount.

If you currently do not have any qualifications in debt advice and are interested in the trainee position please email us for more information at janis.abraham@ca-centralnotts.org.uk.

**To view the job pack and information on how to apply please visit our website:**

[**Citizens Advice Central Nottinghamshire**](http://www.ca-centralnotts.org.uk)

**It is quick and easy and you will be given the chance to submit your CV which you should tailor to the skills above.**

**Closing date: Sunday 19th January 2025**

**Interviews : Thursday 23rd January 2025**

**Embedded in our local communities across Ashfield, Broxtowe and Newark & Sherwood**

**Please note: No Agencies**

Registered Charity No: 1077828

Every local Citizens Advice is a registered charity. Different application procedures are adopted by individual local Citizens Advice. Contact the relevant one as outlined in the information about this role. You should not send an application form to National Citizens Advice.All local Citizens Advice produce their own annual report, but you can find out more [about the Citizens Advice network](https://www.citizensadvice.org.uk/about-us/) or download the latest national Citizens Advice [Annual Report](https://assets.ctfassets.net/mfz4nbgura3g/5piAqpbrv71hBujORjhM9r/b578b9b5057e545e91ec833e38076ece/Annual_Report_2021_22.pdf)